



Company Name: Indian Energy Exchange Limited
Company website: www.iexindia.com
Position Title: Deputy Manager- Investor Relations
Location: Noida
Qualification: BBA and MBA - Finance
Experience: 4 to 7 Years
Responsibilities: <ul style="list-style-type: none">• Prepare presentations, assist in the writing of press releases, and other communication materials for earnings releases, annual report, and presentations to analysts, brokers, and investors• Assist in organization of conferences, road shows, earnings conference calls, and investor meetings• Serve as an additional point of contact for investor relations community• Monitor analyst reports and summarize• Prepare feedback for management regarding the investment community's perception in view of its financial results• Analyse shareholding movements• Assist in company positioning and building the investment narrative.• Assist in preparation of quarterly and annual IR documents and presentations.• Assist in corporate communication activities to position the company as a thought leader
Requirements: <ul style="list-style-type: none">• Interest in capital markets/ macro economics• Background in energy sector• Appreciation of strategy/ big picture• Strong financial acumen• Communication skills including verbal and presentation• Executive presence